

CLARK COUNTY SHERIFF'S OFFICE

Annual Report

2020



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Mission and Values of the Clark County Sheriff's Office

Our Mission Statement

...to protect and safeguard the community.

Our Value Statement

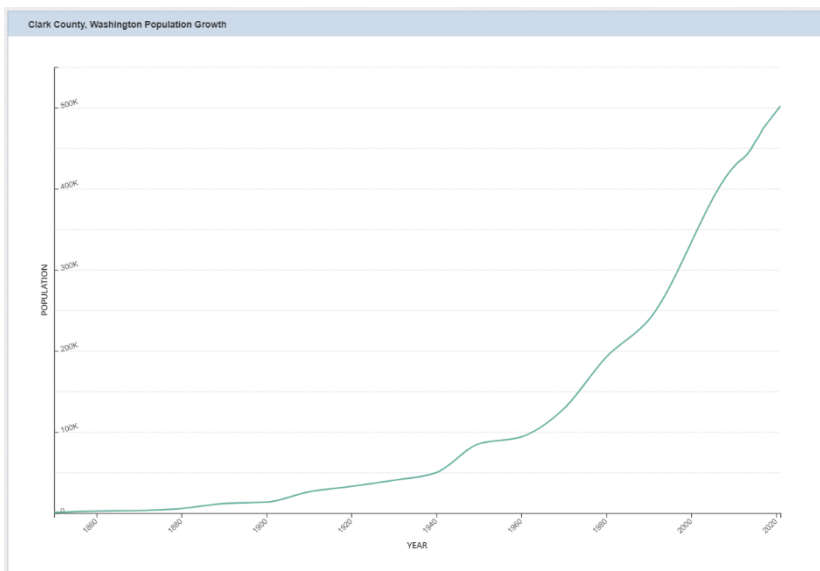
- We value hard work, dedication, and a commitment to service.
- We value teamwork throughout the agency, branches, and work units.
- We value a healthy balance between work, family, and community.
- We value personal integrity and human dignity.

Introduction

We will likely all remember Friday, March 13th, when we learned the governor was closing all the schools in the state the next week due to the spread of the COVID-19 virus. The pandemic changed the course of normalcy for the remainder of 2020. Initially, patrol deputies wondered how they would interact with the community as law enforcement services did not cease. Corrections deputies needed to maintain safety, security, order, and control in a badly over-crowded jail and keep inmates and staff from becoming a super-spreader event. The Civil Branch staff managed to support the other branches by keeping the “machine” running by processing reports, confirming warrants, protecting the evidentiary chain of custody, and monitoring the jail records of inmates coming and going. All of these employees came to work while trying to maintain proper human spacing and not become infected with the disease. Meanwhile, the rest of society and other government offices were working from home. Employees of the Clark County Sheriff’s Office are essential and were mandated to continue to come to work...24 hours a day, every day.

The Clark County Sheriff’s Office prides itself on providing a high level of service to the citizens of Clark County. As a sheriff’s office, we provide services in a variety of areas including law enforcement patrol and criminal investigations, corrections housing and inmate re-entry services, civil process, and a variety of support functions. These services are provided through three divisions of the Sheriff’s Office: Enforcement Branch, Civil Branch, and the Corrections Branch.

Clark County continues to grow and the population by the end of 2020 is estimated over 500,000. Clark County is still the second most densely populated county in the state, falling only behind King County. As mentioned in prior year’s annual reports, this increase in population undoubtedly creates an increase in workload for sheriff’s office employees. As one drives around Clark County, you can see the growth of apartments, homes, and commercial properties being built.



April 1, 2017 estimates show the unincorporated Clark County population to be 228,718. For comparison, in 1990 Clark County unincorporated population was 167,427 and we had roughly the same number of patrol deputies. We do expect increases in patrol workload due to population increases but also due to increasing indications of an upward trend in incidents related to homelessness, mental illness, and drug addiction. Unfortunately, the state of Washington is consistently last in staffing ratio of officers per thousand residents.

<https://www.bjs.gov/content/pub/pdf/nslead.pdf>). Worse yet, Clark County is consistently staffed at or near the bottom of the law enforcement agencies in the state.

We respond to a variety of incidents and concerns ranging from domestic violence, traffic violations, and drug abuse to assault, burglary, or identity theft. We use regional partnerships and technology to investigate crimes, and implement innovative programs that balance incarceration with treatment, education, and community service.

This report contains the three annual reports from our branches. Each branch report highlights the unique services each branch provides as well as some statistical information on the performance of each branch. It is hoped that this report provides the reader with some insight into the Clark County Sheriff's Office and the work accomplished by the over 400 employees who work each day to make Clark County a safe place to live, work, and recreate.

John Chapman
Undersheriff

Enforcement Branch

Patrol Division

The Clark County Sheriff's Office is charged with law enforcement responsibilities in the unincorporated areas of the county. The current population of unincorporated areas of Clark County is 228,718. The Sheriff's Office is also responsible for law enforcement in the town Yacolt, and a small part of Woodland. That brings the total population served by the Sheriff's Office to roughly 231,500.

While average staffing levels for police agencies throughout the state is 1.32 officers per 1000 residents, the Clark County Sheriff's Office operates at .62 deputies per 1000 residents. That gives the Sheriff's Office the distinction of being the lowest staffed Sheriff's Office in the State of Washington. Currently, deputies respond to an average of 194 calls per day, or one call every eight minutes. 2020 was the first time since 2011 where the total calls for service have decreased, likely due to the COVID-19 pandemic.

In 2020, the pandemic had an impact on the Patrol Division for the CCSO. Early in the second quarter of the year all the public schools in the county closed for the remainder of the year for in-person learning. This forced us to transition five full time School Resource Officers (SRO) from their school assignments to patrol assignments. During this time, the agency was also tasked by County Management to prepare for significant budget cuts due to the unknown financial impacts that the COVID lockdowns may cause.

Transitioning the SROs back to patrol helped to impact potential overtime costs. However, based on the request from County Management, the agency feared these cost savings would not be adequate. The decision was made to also re-deploy one of our detective units (TDU). This unit consisted of one sergeant and four detectives. The combination of re-deploying the School Resource Officers and TDU allowed us to save a significant amount of overtime hours, compared to the budgeted yearly averages. Unfortunately, re-deploying an entire detective unit comes with some consequences. Our Major Crimes Unit ended up with additional cases that TDU would have normally investigated, and patrol deputies were forced to investigate cases that would have normally been investigated by detectives.

The Cowlitz Tribe has continued to contract with the Clark County Sheriff's Office to assist them in providing law enforcement services on their reservation. In 2020, the Cowlitz Tribal police increased their staffing of the Tribal Police Department. With the large addition to the tribe's police force, the Sheriff's Office has seen a significant decline in calls for service for deputies. Towards the end of 2020, the Tribal Police completed all their requirements from the state and locally to be able to arrest, transport and book any arrests they made.

Staffing continues to be the greatest challenge facing the Enforcement Branch, specifically the Patrol Division. The Sheriff's Office also has an aging workforce. There are many deputies and sergeants who have reached eligible retirement age. Most work past their eligibility age but could retire at any point. With hiring difficulties and training challenges, the Sheriff's Office has taken an aggressive approach to recruit lateral applicants. Lateral hires have had significant impacts on our ability to get deputies through training and deployed much quicker than the traditional route of hiring and training a new employee. Fortunately, the re-deployment of staff in the second quarter had a significant impact on patrol staffing. We were able to "overstaff" many patrol squads by one person.

Investigations Division

The Investigations Division includes the following units: Major Crimes Unit (MCU), Children's Justice Center, Domestic Violence/Child Recovery, and the Regional Drug Task Force (DTF). Both the Drug Task Force and the Children's Justice Center are multi-jurisdictional in nature with law enforcement and support personnel from several agencies.

The annual report for the Children's Justice Center is not included in the Investigative Unit annual report. The Children's Justice Center produces its own annual report each year. There are 23 full time CCSO personnel assigned to the Investigation Division with no vacancies.

MCU has 13 members including a supervisor. In 2020, the CCSO MCU responded to a wide range of calls for service in support of patrol deputies, regional investigative units, as well as agency specific assistance requests.

The types of cases worked on or assisted by the MCU ranged from Adult Protective Service referrals, Frauds and Forgeries, Sexual Assaults, Death Investigations, Homicides, and Officer Involved Shootings. Some of the more significant cases that we worked on during this period included the following:

4 Officer Involved Shootings, 5 Homicides, 2 Attempted Homicides and 1 Kidnapping Sexual Assault.

In 2020, the MCU also worked multiple Fraud and Theft cases that resulted in significant financial recovery and criminal charges being referred to the Prosecuting Attorney's Office. Specifically, over \$500,000 was recovered for multiple theft victims and a Nigerian based fraud ring was disrupted leading to the recovery of \$220,000 worth of Apple products and other electronics.

The MCU generated over 600 reports documenting their continuing investigations during 2020. The MCU also worked in partnership with our regional agencies to continue the development and implementation of the statutorily mandated regional Independent Investigative Team. This continues to be a work in progress.

MCU continued to expand its investigative efforts with Internet Crimes Against Children. Over a dozen search warrants were executed on individuals and residences in this effort and several arrests and multiple charges have been referred to the PA's office.

In 2020, the Drug Task Force had 197 investigations, 42 controlled drug buys and 80 custodial and non-custodial arrests. They also served 88 search warrants in which the following were seized: 55 lbs. of Methamphetamine; 6 lbs. of Heroin; 2,700 illegal prescription pills; 19 firearms; 12 vehicles and over \$220,000 dollars in illicit drug proceeds.

The current staffing at the Drug Task Force by CCSO is adequate and there are currently no additional staffing needs.

Headquarters Division

The Headquarters Division is managed by the Clark County Sheriff's Enforcement Branch. The Headquarters Division includes the following units: CALEA Accreditation, Public Information, Training, Backgrounds, Recruitment, Campus Deputies, Case Management, Internal Affairs and Sex Offender Registration. The Headquarters Division provides help with planning, logistical support and staffing assistance for the unusual occurrence and/or special project, as assigned by the Sheriff or his designee. In 2020, there were 16 employees directly or indirectly assigned to the Headquarters Commander.

Case Management, Civil Unit and Campus Deputies:

The Case Management Sergeant supervises the Campus deputies, who enforce both criminal and civil law; deputies provide uniformed patrol within the courthouse and around the County campus. Campus deputies serve warrants, civil papers, enforce court ordered evictions and enforce various types of protection orders, as defined by the court. In 2020, the Campus deputies planned, staffed, and performed 22 transports, picking up Clark County inmates being held on extradition orders from around the United States.

The Case Management Sergeant provides a single repository for information to be received, assigned, and tracked through the Case Management System.

The Campus unit added additional deputies at the end of 2020 to help create a “Civil Unit”. This was done to properly serve the amount of protection orders and other expanding civil processes mandated by the state Legislature.

Internal Affairs Unit:

The purpose of the Internal Affairs Unit is to conduct investigations of alleged misconduct and/or violations of Sheriff’s Office General Orders. Internal Affairs is staffed by two Sergeants, one from the Enforcement Branch and one from the Corrections Branch.

In 2020, our Internal Affairs Sergeants received, tracked, assigned, and completed 87 individual investigations. Internal Affairs tracks awards and discipline, internal complaints, citizen complaints, traffic accidents, accidental firearms discharge, outside investigations, and service complaints. Investigations by branch are as follows: Enforcement 62, Corrections 14, and Support 11. In 2020, the purging of IA files continued in compliance with the WA State public records retention schedule.

Public Information Officer:

The Public Information Officer (PIO) is an integral function within the Sheriff’s Office. The PIO provides timely, accurate, and useful information to the public about events for which the Sheriff’s Office is involved with and/or which are of concern to citizens living in Clark County, WA. The PIO works with the local, state, and national media to inform citizens of the current and past operations and crime prevention efforts by the Sheriff’s Office. The PIO works as an administrator of the Sheriff’s Office social media platforms, which include Facebook, Twitter, and Instagram. The PIO is often the spokesperson for the organization when public statements are released by detective units or command staff.

Sex Offender Detective Unit:

The Clark County Sheriff’s Office SOR unit continues to provide cost effective, timely, and efficient service to the community despite an increasing workload and the constant requirement for accuracy. The SOR Unit is viewed as a model program by other regional SOR units, state, and federal agencies with the responsibility for monitoring sex offenders and alerting the public to newly released SOR. The SOR unit currently monitors 1,430 sex offenders including 74 convicted sex offenders that are homeless and by state law must report in person with SOR detectives weekly. At the request of WASPC/SOPB, the SOR Unit created a policy for the process and criteria regarding a sex or kidnapping offender’s request for assigned risk level classification review.

CALEA Management:

Accreditation and Planning functions include project research and management, multi-year planning, administrative reporting, operational planning and maintenance of written directives, and accreditation master files. This unit is responsible for monitoring and reporting on changes, programs, policies, and procedures to assure compliance with The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA).

Backgrounds Unit:

Employee background investigations are completed in partnership with the CCSO Human Resources Division. The Background Detectives complete pre-employment screening for the enforcement, corrections, and support branches, as well as outside contract vendors and other agencies upon request and with the approval of the Sheriff’s Office. In 2020, a total of 261 background investigations were completed by three detectives assigned to the unit.

Training Unit:

Three Sergeants and one deputy are assigned to monitor the training programs. The Sergeants must work together and in partnership with staff at two WA State run academies (Enforcement and Corrections). In 2020, the training unit planned, supervised, and completed training academy and/or FTO training plans for 40 new CCSO employees. Additionally, the Enforcement Supervisor specifically planned and supervised six in-service training days to ensure that every member met their minimum state requirement of 24 hours of continuing educational training. The Training Unit also schedules, staffs, maintains, and supervises the CCSO shooting range which moved to Camp Bonneville at the end of 2020.

Special Operations Division

The Sheriff's Office Special Operations Division is comprised of personnel that work in a variety of specialized policing disciplines to include: Sheriff's Marine Unit, Traffic Unit, Commercial Motor Vehicle Enforcement Unit, Sheriff's Canine Unit, Portland Metropolitan Explosive Disposal Unit (MEDU), Tactical Detective Unit (TDU), Tactical Emergency Medics Unit, Crisis Negotiators Team, Air Support Unit, Mobile Response Team (MRT), Special Weapons and Tactics Team (SWAT) and our new Unmanned Aircraft System (UAS) Unit.

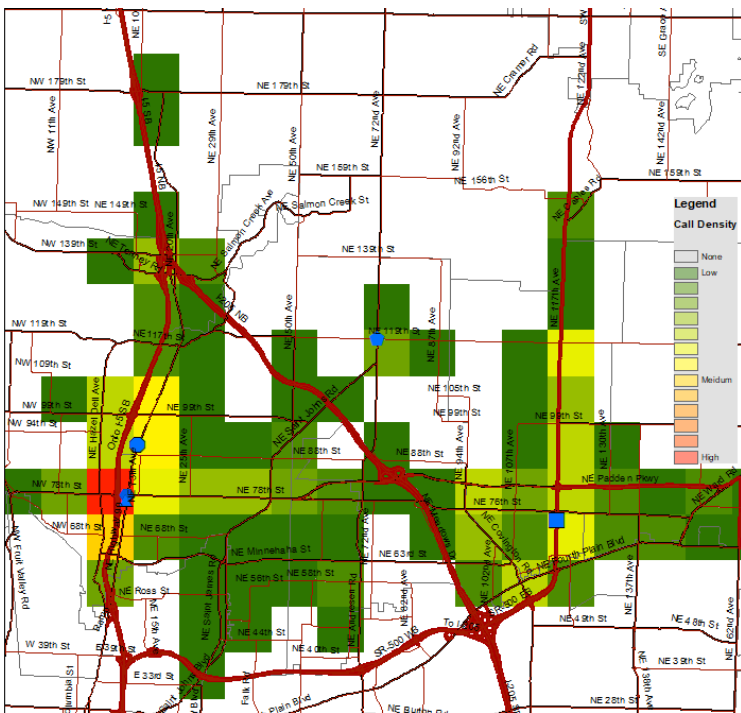
The Special Operations Commander has additional duties that include supervision and/or liaison for, or committee membership with: Regional Active Threats Response Policy Group, Region IV Law Enforcement Sub-Committee, UASI Law Enforcement Work Group, WA State Traffic Safety LEL, WA State Target Zero Program, the Safe Streets Task Force and the U.S. Marshal's Violent Offender Task Force.

Traffic:

Due to the coronavirus pandemic, 2020 was a unique year for collisions, and traffic enforcement. Historically traffic enforcement and traffic collisions have an inverse relationship – the more traffic enforcement an area receives, the lower the number of collisions. However in 2020 as more people moved to work from home, schools and businesses were shutdown, traffic volume began to decrease substantially. At this same time, following recommendations from health officials, officers began to decrease the amount of contacts they had with citizens, including those made through traffic enforcement activities. This unique set of circumstances resulted in a decrease in both the number of collisions, and the number of traffic stops in 2020.

As businesses and citizens began to climatize themselves to the new normal, drivers began to once again enter the roadways and traffic collisions began to increase as traffic volumes also began to increase. Anecdotal evidence and officer interviews indicate that the average speed during this time was much higher than usual, and that drivers appeared to be more likely to partake in risky driving activity such as racing and tailgating. This could not be empirically confirmed; based on SECTOR information approximately 11% of collisions in the last six months of 2019 were related to this kind of behavior, in comparison to 14% of total collisions in the last six months of 2020.

In 2020, many of the same locations are among the top five collision locations in the Clark County Sheriff's Office patrol area. The volume in 2020 is about 25% less than in previous years, however. Similar to previous years, collisions are most likely to occur on Highway 99 in West Precinct, and 117th Ave in Central Precinct; these two thoroughfares also see some of the highest volumes of traffic in Clark County.



Top 5 Collision Areas 2018

Intersection	Number of Collisions
7411 NE 117TH AVE	24
NE Highway 99 / NE 78 th ST	24
7700 NE Highway 99	22
NE 78 th St / NE Highway 99	20
2211 NE 139 th St	19

Top 5 Collision Areas 2019

Intersection	Number of Collisions
2211 NE 139TH ST - Legacy	28
NE HIGHWAY 99 / NE 99TH ST	21
NE HIGHWAY 99 / NE 78TH ST	19

Top 5 Collision Areas 2020

Intersection	Number of Collisions
7411 NE 117th Ave – Fred Meyer	17
78th St / Highway 99	16
7700 NE HIGHWAY 99 - Fred Meyer	16
NE 119th St / NE 72nd Ave	14
9000 NE HIGHWAY 99 - Walmart	13

2020 saw the first drop in traffic stops in over five years. This was primarily due to a change in officer behavior in response to the COVID-19 pandemic. This is both due to a lower volume of vehicles on the road, resulting in less need for law enforcement action and education, as well as reduction in proactive law enforcement to help reduce the spread of the disease.

Marine:

The Clark County Sheriff's Marine Unit has responsibility for marine law enforcement on all waterways within Clark County. Clark County is bordered on three sides by the Columbia and Lewis Rivers. These waterways are popular boating and watersport destinations that attract local and out of area boating enthusiasts year-round. In 2020, the Marine Unit was staffed by two full-time deputies and a supervisor. Due to the COVID pandemic and reassignment of School Resource Officers (SROs) to patrol, we did not have the benefit of full time SROs to patrol the lakes and relied heavily on our cadre of 20 trained skippers and deck hands for the summer recreational months. Because the Marine Unit is an approved boating safety program under WAC 352-65, it receives funding from the State to help support its mission. Additional funding for the unit also comes from an agreement that has been in place for many years with PacifiCorp. This agreement provides for additional marine patrols on Merwin and Yale reservoirs as well as the Lewis River.

The Marine Unit is a regional service provider with responsibilities that can be broken down into eight areas:

- 1) Enforcement of boating regulations and response to on-water complaints and emergencies.
- 2) Boating accident investigations and reporting.
- 3) Vessel safety inspections.
- 4) Boater assistance.
- 5) Boating safety education and information.
- 6) Marine LE Training.
- 7) Waterway markings.
- 8) Complete reporting requirements to the State.

Unit mission hours were only slightly down in 2020, but consistent with prior years. The summer months of 2020 were busy with recreational boating and saw a significant increase in Standup Paddle Board (SUP) use. The CCSO Marine Unit continues to lead the state in boat inspections and contacts. In 2020, Marine deputies performed 1002 inspections and worked 1,207 on-water hours.

K-9 Training and Certification: 2020 was a challenging year for the Sheriff's Office as well as the K-9 Unit. Due to COVID, the unit saw a drop in deployments. They also lost the ability to attend training outside our region. The opportunity to train with other K-9 teams around the state allows us to continually evaluate our program to ensure we are following best practices and meeting the very high standards. We have continued to train with our regional partners and have strengthened our relationships with other agencies.

All handlers and dogs maintained a high level of training and met WAC criteria for training hours. We partnered with Vancouver PD and conducted two days of advanced training like the Advanced Handler class typically hosted by Spokane PD. This class included tactical tracking, explosive breaching, repelling and multi-force options. CCSO handlers and dogs performed very well and are ready should they be asked to perform in tactical operations.

The K-9 Unit combined for a total of 324 deployments in 2020. There were 137 arrests because of the deployments. 13 of those arrests resulted in K-9 bites. 9.5% of arrests resulted in a use of force by K-9. A detailed breakdown of deployments by handler is attached to the full K-9 report.

Tactical Detective Unit: TDU was shut down temporality in 2020 (May-Sept) due to staffing issues related to COVID-19. The unit started back up in September with four detectives and one sergeant. 2020 was still a productive year for TDU which focused primarily on violent person crimes such as felony assaults, robberies, sexual assaults, and a few attempted homicides. Most TDU's investigations require the authoring of search warrants. This practice has become the norm due to the complexity of our investigations. It is not uncommon to author multiple search warrants for one investigation.

Mobile Response Team: In 2020, there were several national and local events that caused civil unrest. In 2020, our MRT was activated 14 times to help with riot control and campus/jail security during these incidents. We assisted the Portland Police Bureau on five of these occasions to provide them personnel relief and as additional tactical resources.

Special Events / Outreach Division

In 2020, the Special Events Division diverted their work to other projects since almost every event was cancelled due to COVID-19. One of the projects worked on was the Body/Vehicle Camera Program. A pilot program ran from September through the beginning part of November. This program is currently in a holding pattern waiting for budget approval from the County Council.

The Special Events Division also oversees the Sheriff's Office Outreach Unit and School Resource Officer (SRO) program. The SRO program was shut down due to COVID-19. These deputies were placed back onto patrol shifts to help maintain staffing levels. It is unknown if this program will continue in 2021-2022 due to several factors.

Civil/Support Branch

The Civil/Support Branch experienced several changes in 2019. Chief Steve Shea retired at the end of June and due to an appointment from within the branch, a new Evidence/Logistics Manager as well as a Jail Industries Manager were hired.

The changes in leadership did not affect the productivity of staff in carrying out their duties, maintaining professional standards and providing excellent customer service. The employees within this branch are an integral part to the agency's ability to fulfill the mission of the Sheriff's Office; *"To protect and safeguard our community."*

Records Division

Criminal Records Unit: The work within the Criminal Records Unit relates mostly to the enforcement branch of CCSO. It is responsible for reviewing and reconciling police incident and supplemental reports, processing protection orders, managing the entry, modification, recovery, cancellation and querying of people, vehicles and articles in the Washington Criminal Information Center systems (WACIC), as well as a variety of other tasks as follows:

- Conducting records checks/background checks
- Document imaging
- Archiving files
- Fulfilling requests for criminal justice agency records
- Processing public disclosure requests for police reports
- Assisting with the processing of warrants
- Facilitate taking bail
- Mail distribution
- Public service window
- Coordination with regional/national law and justice agencies

Records personnel at the Clark County Fairgrounds due to civil unrest at the downtown county campus.



Per contracts with Battle Ground, Camas, Ridgefield, La Center, and Washougal, this unit also handles WACIC entries and queries after hours.

- Processed 11,190 Sheriff's Office Criminal Reports and an additional 4,852 supplementals
- 5,506 Protection Orders Received
- Fulfilled 2,121 Criminal Justice Agencies request for Information

Jail Records Unit: This unit has an extensive workload managing tasks related to inmate activity which generates records, carrying out orders from the court regarding sentencing and sentence changes due to good time or sanctions, manages all court slips, bail, bookings and court dockets. The high-liability nature of the work within this unit requires a significant degree of quality control measures. This unit manages the time inmates serve and ensures they are not released at the wrong time (early), requiring complex sentence calculations. It also manages inmate files, good time calculations, adds charges to inmates per the court or further investigations, manages bonds and facilitates court ordered and mental health holds.

- 6,429 Jail Bookings in 2020
- 6,669 Jail Releases Processed
- 35,666 Court Slips Processed

Warrants Unit: The Warrants Unit has two main functions including 1) processing the paperwork associated with, and managing the status of, various types of warrants including felony, misdemeanor, fugitive and extradition warrants; and 2) managing the Northwest Shuttle Service – a cooperative effort involving an estimated 5,000 law enforcement agencies across 15 states – responsible for transporting inmates/fugitives from one jurisdiction to another as needed to answer charges. This complex process includes national and international extraditions. This program is very extensive, requiring a high degree of logistics which involves scheduling travel arrangement for outgoing and incoming prisoners, and checking each shuttle inmate passenger for warrants, mental and medical conditions.

- 844 Felony Warrants Issued in 2020
- 3,760 Misdemeanor CCSO Warrants Issued

Warrants Supervisor Kristen Olson was awarded the Distinguished Service Award for 2020!



Identification Unit: This unit is responsible for ensuring the proper identification of all persons encountered by CCSO as part of an investigation or incarceration. This unit verifies the identity of persons who are booked into custody, arrested, entered into CCSO systems, or require verification by another agency through fingerprints

photographs and other available records. The correct identity of arrested individuals is critical to accurate criminal history information which is relied upon by law enforcement and the legal purchase of firearms. The unit also certifies fingerprints and photographs, creates photo line-ups for investigations and as a certified fingerprint examiner, the employee in this unit responds to court when requested to verify fingerprint matches.

- Identification of AKAs 714
- 1,001 Criminal History Corrections Sent to Washington State Patrol
- Conducted 6,412 Fingerprint Transmissions

Civil Division

The **Civil Unit** is responsible for processing, coordinating, and overseeing the execution of all CCSO civil process including writs, replevins, and walk-in protection orders. This unit coordinates the service of process with deputies, attorneys, and the court, takes payments, and arranges for the seizure of property by posting notices in newspapers, scheduling moving and tow companies, invoicing, refunding, recording, and depositing fees.

- 1,585 Civil Papers Received in 2020
- Civil Papers Served 1,215

Public Disclosure Division

Public Disclosure Unit: The Public Disclosure Unit manages agency compliance with the Washington Public Records Act and coordinates response to all requests for records on behalf of the Clark County Sheriff's Office. The unit reviews all records prior to release to identify material, which is confidential or otherwise exempt from release under state and federal statutes. Legal analysis is conducted, redactions are made, copying costs estimated, and requests are tracked.

Public Disclosure staff also endeavor to stay abreast of changes resulting from updates to public records law and related court decisions.

- The Sheriff's Office had 100 open public records requests at the start of 2020
- 2,625 public records requests received throughout the year
- Closed the year with 133 open public records requests
- 160,905 pages reviewed and produced in 2020, an average of 13,409 pages per month
- The Clark County Sheriff's Office receives 60% of all public disclosure requests county-wide

The unit experienced an increasing trend of large and complex requests, including records relating to the agency's response to the COVID-19 pandemic and other local critical incidents. One of the unit's challenges is the length of time to train new staff in this highly detailed specialty position. Goals for 2021 include preparing for the potential of a body worn camera program and the subsequent requests for video records.

Information Technology Division

CCSO Information Technology works with County IT and vendors to support the Clark County Sheriff's Office, to include Enforcement, Corrections, Support, and Administration. 2020 was a challenging year for the Clark County Sheriff's Office and the CCSO IT department. Fortunately, we had previously planned and started converting the administration team from desktop computers to laptop computers with broadband capabilities. Having laptops enabled individuals to stay connected in the office and at offsite locations. We also started transitioning our MDC fleet to newer versions that included built in cameras, which became drastically needed during COVID-19 distance requirements. We are still preparing to implement additional systems to meet the growing needs of social distancing and will hopefully attain those goals in 2021.

Here are a few wins for the CCSO IT department this year:

- Finalized the conversion from a desktop Win-Pak card management system to a server-based system
- Finalized the conversion of 3 desktop based Keywatcher systems and 3 different physical Keywatcher boxes, to a server based Keywatcher system and all 5 Keywatcher boxes linked and utilizing the same hardware.
- Worked with Corrections staff to implement the Sotor Body scanning system in the jail
- Successfully exported the CorEMR database for integration into the Naphcare TechCare system
- Desktop camera distribution and implementation to meet online meeting demands
- Adapted the CCSO conference rooms to meet the needs of social distancing/web-type meetings, to include cameras, speakers, and computers where needed.
- Performed a last-minute move to the Fairgrounds to assist with the safety of the Records staff during the protests, which were experienced downtown and specifically at headquarters.
- Setup an accountability/checkout program for the training laptops.
- Worked with EIS to implement an “Inactive” code setting within the RMS system.

As the need for technology-based systems increase, we are seeing an increase in demand of typical technology requests, along with complex project type requests. Our customers include all branches of CCSO, 6 Clark County departments, and the 5 outside agencies, which utilize the EIS RMS and JMS (Prebook) systems.

There were many other projects and special requests completed in 2020, by the dedicated, hardworking individuals of the IT Division.

Evidence Division

Evidence Unit: The Clark County Sheriff’s Office Evidence unit supports local law enforcement agencies and their investigative efforts to include: CCSO, La Center Police Department, Ridgefield Police Department, Clark-Vancouver Drug Task Force, County Fire Marshall, Prosecuting Attorney’s Offices’, and the Medical Examiner.

The primary duties of the unit are maintaining and protecting the evidentiary chain of custody. This includes the collection, secure storage, documentation, distribution, disposal of evidence, found property and safe-keep items.

The Evidence Unit seeks to follow best practices for the property room management of sexual assault kits, DNA collection, drug and narcotics handling, money safeguards, purging guidelines, evidence auctions, disposal procedures, audits and inventories, and firearms handling.

Noteworthy Highlights for 2020

- Impound Lot – quarterly communication with the Traffic Unit and PA’s Office to keep the impound lot available for new intakes and updated on how long the vehicle may be staying or released
- SAKI – State Attorney General’s standard and requirements for untested kits to be entered into the state tracking system. This includes extensive research and a patrol deputy to assist. To date 238 untested kits have been sent to the State Crime Lab in compliance with this law.
- COVID affect of day to day operations. Adjustment were made for evidence intake and front desk releases.
- Wall to wall inventory of the entire evidence warehouse.
- Created special designation for Master Cases to eliminate unnecessary movement and handling.
- Incorporated La Center Police evidence and continued on-going evidence management.

- Consulted and reviewed evidence operations for a local outside agency and provided best practices.
- Archived 65 boxes of media and case files.

Logistics Division

The **Logistics Unit** is an internal service unit, which supports all Sheriff's Office employees and volunteers through procurement activities to include ordering, receiving, and issuing of materials, equipment, and supplies. This includes the distribution, storage, general maintenance, inspections, calibration, and repair of items.

Noteworthy Highlights for 2020

- COVID-19 dominated Logistics time and attention in 2020.
- PPE supplies (gloves, cleaners, N95 masks, hand sanitizer, etc.) were nearly impossible to source due to the COVID-19 pandemic. Creative sourcing and extensive product research were conducted by Logistics staff.
- Fentanyl exposure kits were created by Logistics in prior years; the kits were used and proved to be effective resources for enforcement.
- Civil unrest within the Vancouver/Portland area required immediate outfitting of uniforms and equipment for deputies and the Mobile Response Team.
- Enforcement uniform shirt changes required sizing and deploying to Enforcement.
- Increased deliveries due to PPE supplies.

Special recognition to Alicia Hamilton and Katie Simonsen for their hard work and dedication during the pandemic; supporting all branches of the Sheriff's Office. They each received a Distinguished Service Award!



As PPE supplies became scarce, Katie and Alicia researched, experimented, and created their own hand sanitizer to provide to members of the agency.



Corrections Branch

The year 2020 will be known as the year of COVID-19 or the Pandemic. Reasonably run jails in the United States, the State of Washington, and in Clark County have emergency plans for unusual occurrences. Most of these occurrences are of short duration and do not affect the overall operation of the jail, nor are they readily identifiable by outside observers. The COVID-19 Pandemic has been different in duration and in the evolving expert guidelines for response.

In the early days of the pandemic, the initial challenges required strong collaborations with state and local criminal justice authorities, Clark County Public Health, and volunteer organizations allowed for bold measures which continue to safeguard all people in the jail(s). The first of these unprecedented measures was to reduce the inmate population from 601 on March 17, 2020, to a low of 313 just a week later. The authority to do so came from the Superior and District Courts and the Prosecutor's Office. This allowed for proper social distancing of inmates and to establish a process of cohort or medically isolated housing for newly admitted inmates.

While these steps were taken to keep inmates, staff, and visitors to the facilities safe; intake restrictions were reviewed and updated to retain in-custody only those who posed the most significant threat to community safety.

In April of 2020, screenings for symptoms of COVID-19 were implemented for all newly admitted inmates, arresting officers, and staff reporting for work. Face coverings for staff, inmates, and visitors were implemented at this same time. As commercial supplies were scarce, staff and community partners joined to produce homemade face coverings. Additionally, our Medical and Reentry staff worked with the inmate population to educate them on the importance of social distancing, stricter hygiene, and cleaning of their housing areas.

During this period, Dr. Melnick, Health Officer and Public Health Director for Clark County, obtained an Abbott COVID-19 testing machine for the Clark County Jail. This allowed our NaphCare contracted medical staff to test inmates who exhibited COVID-19 symptoms, on site. This system reduced the potential of widespread infection in the Main Jail, by allowing repaid re-housing and medical isolation of tested inmates. As part of the response to COVID-19, the Center for Disease Control (CDC) issued guidelines for the Correctional Facilities. These guidelines recommended intake Cohort Housing of newly admitted inmates jail facilities.

Cohort Housing, or housing by date of arrest, allowed newly admitted inmates to be separate from General Population (GP) but be grouped or housed by arrest date. The incubation period for COVID-19 is several days and this Cohort housing allowed the necessary time for inmates to be watched for symptoms before being moved to GP.

The use of Cohort housing added new levels to the classification system. The traditional system is designed to promote safety and prevent victimization within the facility. The additional levels of non-exposed COVID-19 inmates, exposed COVID-19 inmates, positive COVID-19 inmates and recovering COVID-19 resulted in continued challenges of finding enough housing of various forms for inmates within the facilities.

During the summer and into the fall, the symptoms implemented through guidance from the CDC, Dr. Melnick, Dr. Gorecki (NaphCare Medical Director for Inmate Health Care at the Clark County Jails), and the Washington Association of Sheriffs and Police Chiefs (WASPC), allowed infections of COVID-19 to be held to minimal levels, consistent with the rise and fall of infections in the community. During late November the number of inmates with COVID-19 rose rapidly. This rapid increase required the designation of additional medical isolation housing for COVID-19 positive inmates and required staff to use the highest level of Personal Protective Equipment (PPEs) in several areas of the jail. The sharp rise in infections was mirrored in the Clark County community. To further protect the inmate population, Jail Administration, in consultation with Clark County Public Health, directed all staff members inside the jail to wear N-95 face coverings to reduce the potential for continued introduction of COVID-19 into the jail.

In December of 2020, food production and distribution were disrupted due to COVID-19 related illnesses and quarantine for both staff and inmate workers. On site emergency rations were accessed, however, some rations were discolored (spoiled) even though they had not yet expired. The remaining rations were inspected, and the discolored items were destroyed by corrections staff. With limited preparation time, food service production was outsourced for the necessary dinner meals utilizing prepared special diets in our kitchen and various local restaurants. This method of food preparation continued December 8th, 9th, and 10th. On December 11th, food production began again in partnership the Multnomah County Sheriff's Office and Aramark, their contract inmate food services provider. By the end of December, meal production and laundry service resumed with the use of temporary workers, some furloughed school district food workers, and some inmate-worker help.

As 2020 closes, the Corrections, Support, Contract and Volunteer staff serving the Clark County Sheriff's Office Jail(s) has done an outstanding job of keeping inmates safe from traditional hazards in the correction environment such as self-harm and victimization, while protecting them from a pandemic. Everyone has done an outstanding job of keeping people safe and alive during 2020. Before the beginning of the pandemic, there were two in-custody deaths (one suicide-jumping from a tier; and at the hospital from natural causes); there were no deaths since the beginning of the pandemic. This can be attributed to the hard work and dedication of the Corrections, Support, Contract and Volunteer staff, supervisors, and command team.



Jail Operations

- Processed 6,424 intakes and 6,668 releases
- Documented 2018 incidents ranging from minor rule violations to serious emergencies
- In March of 2020, all of the inmates participating in the Work Release program were furloughed due to the pandemic
- In April of 2020, inmates were no longer housed at the Jail Work Center due to the pandemic
- In late 2020 during a period of civil unrest in the County, people significantly vandalized portions of the Clark County Jail and other County buildings. A significant number of enforcement deputies were called upon to deter future damage and attacks.

Transport

- NW Shuttle system was adjusted to meet COVID-19 restrictions
- The Video Arraignment kiosks were increased in number and repaired to allow for the Courts to continue to operate using remote video options.

Jail Projects

- Body Scanner was purchased in 2019. The installation was completed, and usage began in early 2020.
- Inmate Phones are provided through vendor contract with GTL. GTL began the process of upgrading their phones and kiosks, this will be completed in 2021.

- Security Upgrade throughout the jail, is approximately 80% complete and should finalize in 2021.
- Fire Alarm system replacement for the Clark County Law Enforcement Center (CCLEC) was started in 2019 it was completed in 2020

Jail Training

- 10 Corrections Deputies were hired in 2020
- Annual firearm training took place in January of 2020
- Annual training for recertifications and updates was held in February and March of 2020 for all deputies

Jail Industries

- **Environmental Services:** The Downtown Law Enforcement Center including the secured portions is kept clean with a daily average of 3 inmate trusty laborers
- **Laundry:** All laundry from the Main Jail, Juvenile Justice Center, Lifeline Crisis Center and the Life- line Drug and Alcohol Treatment Center is processed with an average of 5 inmate workers. For 2020 this resulted in 576,670 pounds of laundry washed in 5,888 loads.
- **Food Services:** Traditionally staffed with roughly 20 inmate trusty workers and Food Service Coordinators, temporary workers were hired to cover the lack of inmate workers due to change in inmate population and COVID-19 quarantines. Raw food costs for 2020 were \$0.51 with cost per tray finalizing at \$0.84.

Jail Population

Average Daily Population (ADP)	461.63
Average Length of Stay (LOS)	28.65
Average Monthly Bookings	535.33
Average Monthly Releases	555.67
Work Release ADP (Jan-Mar)	9.82
Jail Work Center ADP (Jan-Mar)	29.06
Skamania Rented Beds ADP (Jan-Mar)	2.29
Official Jail Bed Count	526

Successes and Future Issues:

Successes

- CCSO Information Technology: The IT Team completed several vital projects.
 - Completed technology upgrades at the Patrol Annex location: keycard access, security cameras & monitor installed, and evidence computer & label printer.
 - WIN-PAK security system: converted application from desktop based to VM (Virtual Machine) server based for increased security & increased disaster recovery
 - HID/Crossmatch Livescan upgrades for Booking, Jail Reception & Juvenile
 - MobileIron Cloud deployed to manage cell phones
 - Configured & deployed Honeywell CO docks at precincts for new vehicle CO detector
- Logistics: Procured and distributed additional PPE to keep employees safe and healthy during the pandemic
- Completed 100% inventory of property and evidence- over 35,000 items.
- Completed remodel of Records Unit that house five separate units to comply with COVID-19 protocols.
- Corrections staff serving the Clark County Sheriff's Office Jail has done an outstanding job of keeping inmates safe from traditional hazards in the correction environment such as self-harm and victimization, while protecting them from a pandemic.

Future Issues

- Recruitment / Staffing - The Patrol division's largest hurdle will be to maintain a minimum amount of staffing for each squad. A new position for a full-time background/recruitment sergeant. Between retirements, layoffs and injuries this task is sometimes daunting. We started developing new recruitment strategies for 2021, to attract talented new hires to our workforce. Our goal is to hire and retain a diversified workforce which is adequate to maintain the safety of our employees and our community. These strategies will also be used in the Civil and Corrections Branches as shortages in staffing remain a central issue.
- Police Reform - Compliance with new "police reform" Washington laws that are taking effect in 2021. It is unknown which laws will be passed but a number of them will effective the manner in which we conduct business, limit our tactics, and maintain officer safely while complying with some of these laws is a challenge.
- Technology - In order to gain efficiencies, we need additional technology. The costs are prohibitive in purchasing new software.
- Civil Process - Once the eviction moratorium is lifted by the governor, we expect numerous requests by landlords and property owners to have delinquent renters removed.
- Inmate Medical Care - Vaccination of inmates in 2021.